

EFFECTIVE

October 1, 2023.

Subject(s)**Firearms Assessment**

A firearm assessment must be completed when a case manager becomes aware of a firearm in a home. The goal of this assessment is to assess the safety of the child, help ensure child safety, and guide caregivers through the safe storage of firearms.

Reason: Children's Services Administration's In-Home Services Bureau recommendation.

Respite Services

Respite is available to provide temporary and occasional relief to the child and the child's current placement to maintain the ability to meet the needs of the child and to support the well-being of the current placement.

Reason: Implementation of state's respite care program for foster parents, unlicensed relatives and families who qualify for post adoption services.

Language change

The term *caseworker* has been replaced with *case manager(s)*.

General editing

General editing including incorporating the terms *electronic case management system* and *electronic case record*.

**MANUAL
MAINTENANCE
INSTRUCTIONS**

Changed Items ...

[ADM 0950](#)